



Created by CAPS Class of 2022: Linda Nguyen, Jaquelyn Mills, Johnny Nguyen



BUSINESS ADMINISTRATION and MANAGEMENT

Shakopee Center for Advanced Professional Studies
1200 Town Square
Shakopee MN 55379
952-496-5006

BUSINESS ADMINISTRATION and MANAGEMENT

LOCATION

Valleyfair and Shakopee Mdewakanton Sioux Community

TIME

Block 1 and 2 (Terms 1, 2, & 3)

DUAL CREDITS EARNED

Shakopee High School

4.0 Elective Credit – 1st and 2nd Quarter – Host Site Classroom Experience

2.0 Elective Credit – 3rd Quarter – Individual Internship

Normandale Community College

3.0 Credits - BUSN 1105 - Introduction to Business

4.0 Credits - HSMA 1103 - Hospitality Management

2.0 Credits - BUSN 2096 - Internship in Business

PROGRAM DESCRIPTION

The Shakopee CAPS Business Administration and Management program provides students with a dynamic introduction to the business world. Students will partner with leading experts from area businesses to learn the principles of business and management. The hands-on, project driven curriculum will include marketing, sales, hotel and restaurant management, event planning, human resources training and development, and leadership and management skills.

PRIMARY BUSINESS PARTNERS

Valleyfair

Shakopee Mdewakanton Sioux Community

** No person below the age of eighteen (18) years shall knowingly be permitted to participate in gaming. Minors are not allowed to loiter in gaming areas.*

ABOUT SHAKOPEE CAPS

Shakopee CAPS is an immersion program that partners students with local businesses. During first semester students go to the host site, work on client projects, and complete college coursework. Students have the opportunity to apply, interview, and be selected for an individual internship during third quarter.

IF YOU ARE INTERESTED IN APPLYING FOR THE BUSINESS ADMINISTRATION AND MANAGEMENT PROGRAM YOU WILL NEED TO:

- 1 Be a Junior or Senior on track to graduate on time.
- 2 Have a positive attendance and behavior record.
- 3 Meet requirements for dual enrollment with Normandale Community College.
- 4 Complete the CAPS application linked in the registration guide.
- 5 CAPS meets at Business Host Sites in and around Shakopee. Students may transport themselves with parent approval or work with CAPS Staff to find a transportation option.

** Priority will be given to students who have completed an intermediate or advanced course in the home Academy of the CAPS Program, or an advanced course in any other Academy.*

** Placement in an internship is not guaranteed.*

STUDENT EXPERIENCE

"I recommend CAPS to any student no matter the interest, it teaches you fundamental professional communication skills, helps you connect more with you peers and provides crucial project-based skills."

- BUSINESS CAPS ALUMNI

