



## BUSINESS ADMINISTRATION and MANAGEMENT

Shakopee Center for Advanced Professional Studies  
1200 Town Square  
Shakopee MN 55379  
952-496-5006

# BUSINESS ADMINISTRATION and MANAGEMENT

## LOCATION

Valleyfair and Canterbury Park

## TIME

Block 1 and 2 (Terms 1, 2, & 3)

## DUAL CREDITS EARNED

### Shakopee High School

4.0 Elective Credit – 1st and 2nd Quarter – Host Site Classroom Experience

2.0 Elective Credit – 3rd Quarter – Individual Internship

### Normandale Community College

3.0 Credits - BUSN 1105 - Introduction to Business

4.0 Credits - BUSN 1157 - Introduction to Hospitality & Tourism Management

2.0 Credits - BUSN 2096 - Internship in Business

## PROGRAM DESCRIPTION

The Shakopee CAPS Business Administration and Management program provides students with a dynamic introduction to the business world. Students will partner with leading experts from area businesses to learn the principles of business and management. The hands-on, project driven curriculum will include marketing, sales, hotel and restaurant management, event planning, human resources training and development, and leadership and management skills.

## PRIMARY BUSINESS PARTNERS

Valleyfair  
Canterbury Park  
Shakopee Mdewakanton Sioux Community

*\* No person below the age of eighteen (18) years shall knowingly be permitted to participate in gaming. Students are not allowed in gaming areas.*

## ABOUT SHAKOPEE CAPS

Shakopee CAPS is an immersion program that partners students with local businesses. Students are hosted by our business partners during 1st Semester and have the opportunity to participate in an individual internship during 3rd Quarter.

*\* Placement in an internship is not guaranteed.*

## IF YOU ARE INTERESTED IN APPLYING FOR THE BUSINESS ADMINISTRATION AND MANAGEMENT PROGRAM YOU WILL NEED TO:

- 1 Be a Junior or Senior on track to graduate on time.
- 2 Have a good attendance and behavior record.
- 3 Meet requirements for dual enrollment with Normandale Community College.
- 4 Arrange your own transportation.
- 5 Complete an application.

*\* Priority will be given to students who have completed an intermediate or advanced course in the home Academy of the CAPS Program, or an advanced course in any other Academy.*

## STUDENT EXPERIENCE

"I recommend CAPS to any student no matter the interest, it teaches you fundamental professional communication skills, helps you connect more with you peers and provides crucial project-based skills."

**- BUSINESS CAPS ALUMNI**

