

Dear Parents/Guardians:

You are receiving this email because you have a student(s) who will be attending one of our middle schools in the 2020-21 school year.

At the December 9, 2019 board meeting, the Shakopee School Board made a decision to change Middle School Attendance Areas starting in the 2020-21 school year. This change means that next year a number of our students entering 6th, 7th, and 8th grade will be attending a different middle school than they would have with the previous attendance areas.

The board also approved new intra-district transfer guidelines. The new intra-district transfer request form is now available on our website. [Click here to view.](#)

Intra-district transfer requests made by students enrolled in 8th grade for the 2020-21 school year (current 7th graders) will receive preference should they desire to finish middle school at their current school. The deadline for making the request is January 31, 2020.

After January 31, applications will still be reviewed. However, it is unlikely they will be approved due to the school board-approved guidelines to keep the difference in enrollment between the two middle schools at less than 150 students (approximately 7.5% of the total middle level enrollment in Shakopee Public Schools). Should the requests for intra-district transfers exceed the 150 student difference in enrollment between the two schools, a lottery will be used to determine the approved transfer requests.

Shuttle transportation between the two middle schools will be available before and after school. 8th graders that have received an intra-district transfer will be given preference and 6th and 7th graders can ride only as capacity allows. The shuttle is for the 2020-21 school year only.

Completed intra-district transfers applications can be emailed to skoehn@shakopee.k12.mn.us or dropped off at the District Office (located at 1200 Town Square in Shakopee).

The decision to implement new attendance areas was made after a significant amount of study, and conversation with families and community members. The primary goal of the new attendance areas and our intra-district transfer guidelines is to create sustained, balanced enrollment between East and West Middle Schools.

[Click here to view the 2020-21 Middle School attendance areas](#)

[Click here to plug in your address and see your student's assigned middle school for the 2020-21 school year.](#)

[Click here for the intra-district request form.](#)

If you have any questions about the intra-district transfer request process, feel free to call the Superintendent's Office at 952.496.5006 or email skoehn@shakopee.k12.mn.us [You can also click here to visit our online Middle School Area website to learn more.](#)

Thank you,

Shakopee Public Schools District Office