



2019 COMMUNITY FACILITIES TASK FORCE MEMBERSHIP APPLICATION

The 2019 Community Task Force will analyze pertinent information and consider options for the current facilities. Our Community Facilities Task Force will be comprised of a broad cross section of interests from School District residents and parents to district staff and administration.

The goal of the Task Force is to achieve a thorough understanding of the capacity of existing spaces and the areas where space is available. The Task Force will make a recommendation of the most appropriate use of these spaces to the School Board. The Task Force analysis will include Pearson School and the Central Family Center (CFC). It will also take into account enrollment trends.

Framework for deliverables

- Initiate the process of self-nomination for Task Force membership to begin shortly
- Hold a kick-off meeting to be held on May 15, 2019 (prior to end of school year)
- Schedule two Task Force meetings in summer 2019
- Schedule additional Community Facilities Task Force meetings September through November 2019
- Recommendations from Community Facilities Task Force shared with School Board Facilities Committee and School Board

Establish a current understanding of school district facilities

- What is the maximum capacity of district buildings?
- What is the quantity of available space in the district?
- How do we make the best use of our current spaces?

Anticipated topics

- Enrollment and current building capacities
- Pearson School
- Central Family Center

Topics not part of our task force

- Grade configuration
- Attendance areas
- Transfer request between buildings
- Temporary crowding

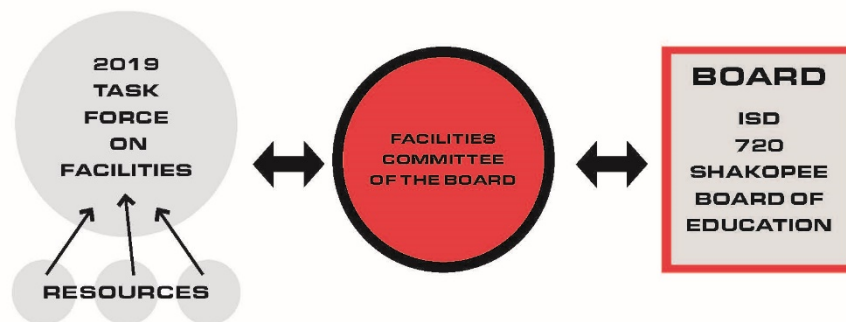
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Participants

- Taskforce: 18 participants
 - Community/parents (6)
 - Teachers (4 = 1 early childhood, 1 elementary, 1 middle, 1 high school)
 - Staff (2)
 - School Board members (3)
 - District administrator (1)
 - Building administrator (1)
 - Buildings & Grounds Manager (Ed Zeimet)
 - Committee facilitator (Scott McQueen, Wold Architects & Engineers)
- Resources: Superintendent, administrators and other experts as appropriate
- Use self-nomination application process

Reporting structure



Participant attendance commitment

- Kick-off meeting in May 2019
- Two summer 2019 meetings
- Approximately 3 months of 2 hour meetings, every 2 weeks (Sept-Nov 2019)

Projected schedule of activities

- April 8 – 24, 2019 @ 3:00PM Self-nomination application window
- May 15, 2019 @ 6:00PM Kick-off, informational meeting
- Summer 2019 Meetings
 - July 11, 2019 @ 6:00PM 1st summer 2019 meeting
 - August 22, 2019 @ 6:00PM 2nd summer 2019 meeting
- Fall 2019 Meetings all meetings @ 6:00PM
 - September 18, 2019
 - October 3, 2019
 - October 15, 2019
 - November 4, 2019
 - November 12, 2019
 - December 2, 2019
- November 20, 2019 @ 5:00PM Presentation of recommendations to School Board Facilities Committee
- December 9, 2019 @ 6:00PM Presentation of recommendations School Board Business Meeting:
- January 2020 CFTF final presentation



2019 COMMUNITY FACILITIES TASK FORCE MEMBERSHIP APPLICATION

School planning is a community wide collaborative process involving diverse stakeholders. This task force will analyze pertinent information and consider options for the current facilities. The goal of this group is to achieve a thorough understanding of the capacity of existing spaces and areas where space is available. The task force will make a recommendation of the most appropriate use of these spaces to the school board.

The focus of this task force is specific in nature. The group will be answering the following three questions: 1. What is the maximum capacity of district buildings? 2. What is the quantity of available space in the district and 3. How do we make the best use of our current spaces?

Applications will be accepted April 8 - 24, 2019 at 3:00PM. Questions? Contact the Superintendent's Office at 952-496-5006 or communications@shakopee.k12.mn.us. Thank you.

First Name: _____ Last Name: _____

Address: _____ City: _____ State: ____ Zip Code: _____

Cell Phone #: _____ Email: _____

How many years have you lived in the Shakopee School District?

0-2 years 3-5 years 6-12 years More than 12 years

Please select your age range below:

18-35 36-50 51-65 66 and older

Do you have any children or grandchildren that live in the district? Yes No

If yes, please select the schools your child(ren)/grandchild(ren) attend(s):

Preschool Red Oak Ele. Sweeney Ele. Sun Path Ele.
 Eagle Creek Ele. Jackson Ele. East Middle West Middle
 High School Tokata L.C. SACS Graduate of SHS
 Other: _____

Are you a graduate of the Shakopee Public Schools? Yes No

Are you a staff member in our school district? Yes No

If you are a staff member in our school district, what position do you hold?

Not applicable, I do not work in the district Middle School Teacher
 Non-Certified Staff High School Teacher
 Early Childhood Teacher District administrator (principal or other)
 Elementary Teacher Other: _____

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Please describe your motivations or reasons for wanting to serve on this task force:

Have you served on similar committees or task forces in the past? Yes No
If so, which committee(s) or task force(s)?

Are there any special skills and/or experiences that you bring to this task force?

The Community Facilities Task Force’s first meeting is May 15, 2019 at 6:00PM in the District Office Board Room. Are you available to attend? Yes No (please save May 15th on your calendar)

Signature: _____ Date: _____

CFTF members will be appointed at the May 6, 2019 School Board Meeting. All applicants will be notified by May 7th. Thank you for your willingness to serve our community as part of the 2019 Community Facilities Task Force.