

# Minutes of 5:00-7:00PM Board Learning Session and 7:00PM Board Business Meeting

## School Board Shakopee Public Schools

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A 5:00-7:00PM Board Learning Session and 7:00PM Board Business Meeting of the School Board of Shakopee Public Schools was held Monday, November 14, 2016, beginning at 5:00 PM in the Shakopee Public Schools District Office Board Room, 1200 Town Square, Shakopee, MN 55379.

### 1. 5:00-7:00PM - SCHOOL BOARD LEARNING SESSION

#### 2. CALL TO ORDER AND ROLL CALL - CHAIR BOWERMAN

PRESENT: Hallett, McKeand, Pass, Swanson, Tucker and Bowerman

ABSENT: Romansky

#### 3. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS

#### 4. LEARNING SESSION AGENDA

##### 4. 1. Building a Strong Academy/Pathway Brand

#### 5. ADJOURNMENT OF SCHOOL BOARD LEARNING SESSION

At 6:50PM, by consensus the Board adjourned the Learning Session as presented.

### 6. 7:00PM - SCHOOL BOARD BUSINESS MEETING

#### 7. CALL TO ORDER AND ROLL CALL - CHAIR BOWERMAN

PRESENT: Hallett, McKeand, Pass, Swanson, Tucker and Bowerman

ABSENT: Romansky

#### 8. WE ARE SHAKOPEE SCHOOLS - GOOD NEWS ITEMS

#### 9. RECOGNITION OF VISITORS TO BOARD MEETING

Mr. Corey Bullard spoke to the Board regarding an item not on the agenda.

#### 10. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS

Hallett/McKeand moved to approve the agenda as presented; motion passed unanimously.

#### 11. CONSENT ITEMS

Swanson/Pass moved to approve the consent agenda as presented; motion passed unanimously.

## 11. 1. Personnel Items

### 11.1.1 Acceptance of Retirements

#### Last Name, First Name, Position, Location, Effective Date

Currier, Dee Dee, Community Education Coordinator, District Office, 12/31/2016

Jones, Nancy, Special Services Secretary, Central Family Center, 11/04/2016

#### Recommended Action

Accepted the retirements and thanked them for their service to the district as presented.

### 11.1.2 Acceptance of Resignations

#### Last Name, First Name, Position, Location, Effective Date

Emmert, Lisa, Technology Support, High School, 10/21/2016

Harmon, Kelley, Health Assistant, High School, 11/23/2016

Kaufenberg, Mary, Program Support Assistant, Central Family Center, 11/10/2016

Krause, Denise, Program Support Assistant, East Junior High School, 11/07/2016

Miller, Laurie, Program Support Assistant, High School, 11/04/2016

Probst, Shelby, Secretary Office Assistant, High School, 11/07/2016

Riga, Allan, Custodian, West Junior High School, 10/19/2016

Simon, Heidi, School Social Worker, Central Family Center/Tokata Learning Center, 11/18/2016

Toth, Miranda, Program Support Assistant, District Wide, 12/16/2016

#### Recommended Action

Accepted the resignations as presented.

### 11.1.3 Approval of Certified Contracts

#### Last Name, First Name, Position, Location, Grade, Step, FTE, Effective, Salary Annual

Pratola, Ralph, Teacher, Special Services, Sun Path Elementary School, BA, 4, 1.0,

11/01/2016, \$28,999.32 Prorated 133 days

Williams, Jessica, Teacher, Building Substitute, Sun Path Elementary School, N/A, N/A, 1.0,

11/07/2016,

\$125.00/day

#### Recommended Action

Approved certified contracts as presented.

### 11.1.4 Approval of Non-Certified Contracts

#### Last Name, First Name, Position, Location, Salary, Effective

Callahan, Pamela, Program Support Assistant, High School, \$15.47/hr, 11/09/2016

Jeurissen, Jerome, Custodian, West Junior High School, \$16.09/hr, 11/01/2016

Johnson, Melanie, Program Support Assistant, East Junior High School, \$14.30/hr, 10/24/2016

Johnson, Charla, Program Support Assistant, Jackson Elementary School, \$12.96/hr,

11/14/2016

Marin, Jorge, Custodian, High School, \$16.09/hr, 10/26/2016

Monnens, Lynette, Special Services Secretary, Central Family Center, \$16.27/hr, 10/24/2016

Pecholt, Wayne, Custodian, Eagle Creek Elementary School, \$16.09/hr, 10/24/2016

Walberg, William, Program Support Assistant, East Junior High School, \$14.30/hr, 10/24/2016

Webster, Noelle, Program Support Assistant, Pearson 6th Grade Center, \$14.02/hr, 10/03/2016

#### Recommended Action

Approved the non-certified contracts as presented.

### **11.1.5 Approval of Long Term Substitute Contracts**

Name LTS, Replacing, Position, Location, Approx. Dates, Grade/Step, Approx. Days, FTE, Salary

Thieman, Marjorie, Leskee, Emily, Teacher, Art, Sweeney Elementary School, 10/24/2016 through approx. 1/03/2016, BA+30 Step 4, 38 days, 1.0, \$250.48/day

McCarty, Erin, Burgess, Melissa, Teacher, Kindergarten, Sweeney Elementary School, 11/02/2016 through approx. 2/03/2017, BA Step 3, 56 days, 1.0, \$212.04/day

Scheu, Nicole, Vrieze, Gina, Teacher, English, Pearson 6th Grade Center, 11/11/2016 through approx. 3/07/2017, BA+30 Step 3, 71 days, 1.0, \$243.59/day

#### **Recommended Action**

Approved the long term substitute contracts as presented.

### **11.1.6 Approval of Co-Curricular Assignments**

Last name, First name, Position Title

Stone, Jody, Youth in Government

LeVesseur, Marcus, Assistant Wrestling Coach

Nyberg, Kristen, Assistant Winter Dance Coach

#### **Recommended Action**

Approved co-curricular assignments as presented.

### **11.1.7 Approval of Leave of Absence**

Elizabeth Strunk, teacher at Sweeney Elementary School, is requesting a leave of absence for up to one calendar year.

#### **Recommended Action**

Approved the leave of absence for Elizabeth Strunk beginning 11/1/2016 as presented.

### **11.1.8 Approval of Leave of Absence**

Rebecca Unger, teacher at Sun Path Elementary School, is requesting a leave of absence starting

11/1/2016 through approx. 5/26/2017.

#### **Recommended Action**

Approved the leave of absence for Rebecca Unger as presented.

### **11.1.9 Approval of Leave of Absence**

Nichole Storkson, teacher at the High School, is requesting a leave of absence starting 2/1/2017 through approx. 5/26/2017.

#### **Recommended Action**

Approved the leave of absence for Nichole Storkson as presented.

11. 2. Approved the minutes of the October 10, 2016 Board Learning Session and Board Business Meeting.

11. 3. Approval of Change Order #3 for the Early Site Package at Shakopee High School Change Order #3 for the Early Site Package Project with Northwest Asphalt, Inc. in the amount of \$5,325.00 is presented for approval.

#### **Recommended Action**

Approved Change Order #3 as presented.

11. 4. Approval of Change Order #3 for Vaughan Field Stadium/Concessions Improvements  
Change Order #3 for the Vaughan Field Stadium/Concessions Improvements with Maertens-Brenny Construction Company in the amount of \$36,752.94 is presented for approval.

**Recommended Action**

Approved Change Order #3 as presented.

11. 5. Acceptance of Gifts

**Recommended Action**

Accepted the donations to the school district as presented.

11. 6. Approval of Wires Report

**Recommended Action**

Approved the wires report as presented.

11. 7. Approval of the Barracuda Swim Club Contract

**Recommended Action**

Approved the Barracuda Swim Club contract as presented.

11. 8. Memorandum of Understanding with SEA - Sick Leave Bank

**Recommended Action**

Approved the Memorandum of Understanding with SEA - Sick Leave Bank effective immediately as presented.

12. OLD BUSINESS DISCUSSION ITEMS

12. 1. 2016-17 Enrollment Update

The Board reviewed the October 1, 2016 enrollment.

\*2016-17 Projected Enrollment - 8,152

\*2016-17 Actual Enrollment - 8,150

13. OLD BUSINESS ACTION ITEMS

13. 1. Approval Early Release Calendars for 2017-18 and 2018-19 School Years

The Board was presented with the second reading of the 2017-18 and 2018-19 Early Release Calendars for the purpose of professional and staff development.

**Recommended Action**

McKeand/Tucker moved to approve the 2017-18 and 2018-19 Early Release Calendars as presented; motion passed unanimously.

13. 2. Approval of Agreements

Executive Director of Administrative Services Scott Hare and Director of Finance Mike Burlager presented the 2016-17 and 2017-18 Secretarial-Clerical Personnel Policies Master Agreement, the 2016-17 and 2017-18 Related Services Personnel Policies for Board review and approval.

**Recommended Action**

McKeand/Pass moved to approve the 2016-17 and 2017-18 Secretarial-Clerical Personnel Policies Master Agreements, the 2016-17 and 2017-18 Related Services Personnel Policies as presented; motion passed unanimously.

14. NEW BUSINESS DISCUSSION

15. NEW BUSINESS ACTION ITEMS

15. 1. Donation from the Shakopee Mdewankanton Sioux Community  
SMSC Chairman Charlie Vig presented with a donation of \$125,000 from the Shakopee Mdewankanton Sioux Community.

**Recommended Action**

By consensus the board moved to accept and thank the Shakopee Mdewankanton Sioux Community for their donation to the Shakopee Public Schools as presented.

16. OTHER

17. COMMITTEE REPORTS

The Board accepted of an AMSD report from Bowerman and a Communications Committee update from Hallett.

18. UPCOMING MEETINGS AND IMPORTANT DATES

November 15, 2016 Board Personnel Committee Meeting 5:00PM

November 28, 2016 Board Learning Session 5:00PM

December 12, 2016 Truth in Taxation Hearing 6:00PM

December 12, 2016 Board Business Meeting 6:00PM

January 9, 2017 Board Re-organization and Business Meeting 6:00PM

January 16, 2017 School Board Retreat 8:30AM-5:00PM

January 23, 2017 Board Learning Session 5:00PM

February 20, 2017 School Board Retreat 5:00PM-8:00PM

March 20, 2017 School Board Retreat 5:00PM-8:00PM

April 17, 2017 School Board Retreat 5:00PM-8:00PM

19. ADJOURNMENT OF BOARD BUSINESS MEETING

At 7:58PM, McKeand/Pass moved to adjourn as presented; motion passed unanimously.