

## **SPECIAL EDUCATION PARENT ADVISORY COUNCIL**

### **Meeting Minutes**

Tuesday, November 14, 2017

#### **1. Open Meeting, Welcome and Introductions**

**The regular meeting of the SPECIAL EDUCATION PARENT ADVISORY COUNCIL was called to order at 6:00 p.m. on November 14, 2017, at the Shakopee District Offices by Mary Alice Fredericks, Chairperson**

#### **Present:**

Mary Alice Fredericks (Chair), Sharlene James-Whited (Vice Chair, Acting Secretary), Julie Fred (Special Services Director), and visitors (2 parents) were in attendance.

#### **2. Approval of Meeting Minutes**

The minutes from the September 12, 2017, meeting were approved.

#### **3. Action Items from 9/12/17 Meeting**

All action items were completed.

#### **4. On Going Discussions**

##### **A. Updates from student representatives on school visits**

Since SEPAC made a presentation at the leadership meeting, one-on-one visits to schools are no longer necessary. Sharlene did reach out and meet with the principals at Eagle Creek, Jackson, and East Junior High.

##### **B. Strategies to increase involvement in SEPAC**

Suggestions made: parent survey, serving refreshments, planning focus nights, providing child care, and invite SE staff to present.

##### **C. Update on academies from a special education perspective**

Until we know exactly what SE enrollment will be per academy, much of the planning is on hold. There will be a SE voice and presence at all of the planning meetings and decisions when planning the academies for the upcoming school year.

Staffing changes are unclear for the 2018/2019 school year (when the big shift in schools and staff happens).

#### **5. New Business**

##### **A. Consider changing location of SEPAC meetings during the next school year**

Since all buildings are now locked a change of location would not increase access. An individual will be staffed at the entrance before and during the meeting to accommodate anyone needing access.

Effective the 2018/2019 school year, members will arrive to meetings 30 minutes early and stick around after each meeting to allow members and visitors to mingle, ask questions and make suggestions.

**B. Consider ways to recognize teachers/paras/others who do outstanding work with the students**

The State of MN has a para appreciation week and a teacher appreciation week. Will find the dates and report to next meeting.

**6. Advisory Council Updates**

- Glomies Program has expanded to the Jr High; very positive and successful so far.
- The District is considering a newly developed curriculum to teach sex education to SE students that is being developed locally.
- Link to SEPAC brochure on web site misconnects to our flyer.
- Need to add mission statement and revised bylaws to web site.

**7. Other Business**

- INTERRIM SUPERINTENDENT APPOINTMENT: No timeline for Gary's return at this time. McBroom is filling in for now. His experience is of benefit to the District: he will serve through late June. SEPAC will send a card to Gary.
- MODIFIED SCHOOL SUPPLY LISTS FOR SPECIAL EDUCATION STUDENTS: This will be on the leadership agenda. Expect to see them for next year.
- CREATING OPTION OF INDIVIDUAL APPOINTMENTS FOR SPECIAL EDUCATION STUDENTS DURING FALL OPEN HOUSES: Will put that out there as a suggestion to the teachers. Will be at their discretion.

**8. Adjournment**

The meeting adjourned at 7:00 p.m. **Next general meeting will be at 6:00 p.m. on January 9, 2018, at the District Offices located at 1200 Town Square.**

Minutes submitted by Sharlene James-Whited, Acting Secretary