



All required enrollment paperwork can be completed online via Infinite Campus. Scan the QR code to the left or visit [bit.ly/SPS\\_IC](https://bit.ly/SPS_IC) to access Infinite Campus. You may also download the app on your smart phone.

# BACK TO SCHOOL GUIDE

## 2023/24 School Year - Saber Online Middle School



Below is a list of important actions that should be completed before school begins for grades 6-12 on Tuesday, September 5, 2023.

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### MARK YOUR CALENDARS FOR DEVICE PICKUP AND PICTURES



#### Saber Online Device Pick-up Options (choose one day):

- Tuesday, Aug 29 from 7am-3:00pm
- Wednesday, Aug 30 from 7am-7:30pm
- Thursday, Aug 31 from 7am-3:00pm

**Where:** East Middle School Main Office (1137 Marshall Rd.)

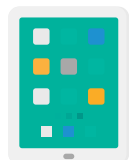


**School pictures and student ID photos** will be taken by Lifetouch during the East Middle School Open House on Wednesday, Aug 30 from 3:30-7:30pm



**Saber Online schedules** will be released in Infinite Campus on August 28, 2023.

2



### REVIEW DIGITAL DEVICE AGREEMENT IN THE MIDDLE SCHOOL HANDBOOK THAT WILL BE RELEASED ONLINE ON SEPT 1, 2023

#### General Reminders:

- A protective case for iPads is provided by the school.
- Earphones are NOT provided by the school.
- Do NOT attempt to try to repair any digital learning device yourself.
- The district will not cover damage or loss that occurs due to a dishonest, fraudulent, intentional, negligent or criminal act. Each family will be responsible for the full amount of any repair/replacement. Such acts include altering device software in any way that damages the device. It also includes repeatedly losing a device.

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### COMPLETE REQUIRED ANNUAL PAPERWORK

Log into Infinite Campus (QR code above) to complete the required annual updates.

Once logged in, please update the following household information.

1. Update general & emergency contact info
2. Update contact preferences (opt-in for text, check email preferences, update main contacts, etc.)
3. Update household information
4. Update health information

An optional media-opt out form is also available. Only complete this form if you do NOT want your child's photograph or likeness used in school related publications

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### OBTAIN OPTIONAL SCHOOL SUPPLIES

It is recommended that students obtain notebooks (2-3) or a 3-ring binder with looseleaf paper, folders (2-3) or another system and a good supply of pens/pencils.

A stylus and headphones compatible with an iPad are recommended, but not required.

### REGULAR SCHEDULE

Advisory: 7:45 - 8:00am  
1st Hour: 8:05 - 8:50am  
2nd Hour: 8:55 - 9:40am  
3rd Hour: 9:45 - 10:30am  
4th Hour: 10:35 - 11:20am  
LUNCH: 11:25am - 11:55pm  
5th Hour: 12:00-12:45pm  
6th Hour: 12:50-1:35pm  
7th Hour: 1:40 - 2:25pm

### FIRST DAY OF SCHOOL SCHEDULE

Please note that the first day of school (September 5) will have a slightly altered schedule with some extended Advisory time. The start/end time for the day will not change. Your child's advisory teacher will review the schedule with students during the morning meeting.

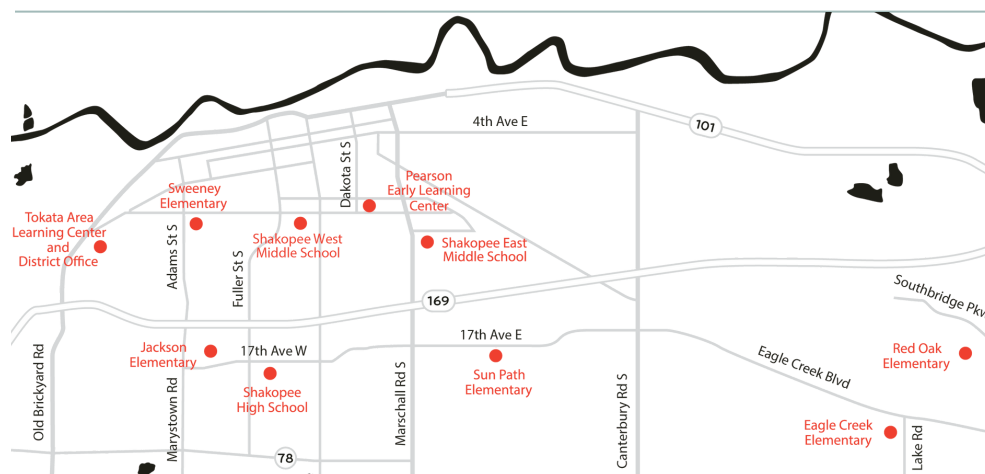




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## 2023/24 School Year - Saber Online Middle School



### SABER ONLINE COUNSELORS

#### School Counselor,

#### Last Names A-L:

**Joan Hunstiger**

[jhunstiger@shakopee.k12.mn.us](mailto:jhunstiger@shakopee.k12.mn.us)

952.496.5773

### SABER ONLINE

#### SUPERVISOR

**Lori Link**

[llink@shakopee.k12.mn.us](mailto:llink@shakopee.k12.mn.us)

952.697.8730

#### School Counselor,

#### Last Names M-Z:

**Megan Morinville**

[mmorinville@shakopee.k12.mn.us](mailto:mmorinville@shakopee.k12.mn.us)

952.496.5711

### SOCIAL WORKER

**Kelsi Henningsen**

[Khenningsen@shakopee.k12.mn.us](mailto:Khenningsen@shakopee.k12.mn.us)

952.496.5896

## DISTRICT RESOURCES

### District E-Newsletter & Press

Stay up to date on real-world learning experiences, district and student-led events, Saber pride moments, staff/student recognition and more by visiting [shakopee.k12.mn.us](https://shakopee.k12.mn.us) or scanning the QR code.



### Meet the School Board

Meet the Shakopee Public Schools Board, including two high school student members, by visiting [shakopee.k12.mn.us](https://shakopee.k12.mn.us) or scanning the QR code.



## IMPORTANT REMINDERS

Download the **Canvas** app on your smart phone or bookmark on a computer to gain access to important school communications, student performance and teacher messages.

Parents/guardians should call the **attendance line** when a student will be late or absent: **952.496.5703**

**Technology:** [bit.ly/SPSTechResources](https://bit.ly/SPSTechResources)

has helpful technology resources

[parenthelp@shakopee.k12.mn.us](mailto:parenthelp@shakopee.k12.mn.us)

Phone: 952.697.8701

**Donated school supplies** are available to those in need. Please contact your school for availability.



**Saber Online students can participate in all clubs, activities, events and sports offered at East Middle School.** Please visit [ShakopeeSabers.com](https://ShakopeeSabers.com) for more information.

### District Calendar

View approved school year calendars by visiting

[bit.ly/SPSDistrictCalendars](https://bit.ly/SPSDistrictCalendars) or scanning the below QR code.

