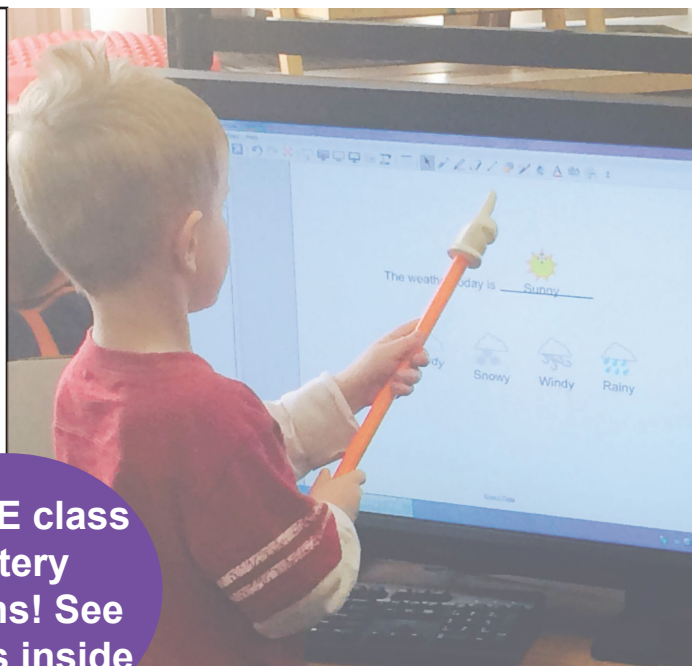


# SHAKOPEE PUBLIC SCHOOLS

## EARLY CHILDHOOD & FAMILY EDUCATION FALL 2015

EC&FE class  
lottery  
returns! See  
details inside



*Classes that  
support parents  
and their infants,  
toddlers and  
preschoolers*



A Community Education program of the  
Shakopee Public Schools



[www.shakopee.k12.mn.us/cfc](http://www.shakopee.k12.mn.us/cfc) or 952.496.5013



# Welcome to EC&FE

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### Why is there a lottery for registration?

Our community is growing and we want all residents to have the same opportunities to join classes. Since space is limited, participants are selected through a random lottery when registering for EC&FE classes. The fall lottery will be Monday, July 6th at 8:00 am. All registrations received before the lottery date are treated the same. Email confirmations will be sent out after the lottery only to those who provide updated email addresses. After the lottery is complete, registration is first-come, first-served and will be accepted until classes fill. Payment is due with registration.

### Give Your Child a Great Start

Early Childhood Education is a component of Community Education where families with young children begin their connection with Shakopee Public Schools. You are your child's first and most important teacher and in this catalog, you will find many classes that will support you in this role.

#### Why choose Shakopee Public Schools?

We acknowledge that every parent has visions for their children's future and success. We also recognize that every child has unique needs and it is our goal to offer the best learning environment for each child. Choosing where to send your children to school is a major decision you will make. Our early childhood and preschool classrooms mirror the district's curriculum, so your child will be learning skills which will prepare them for kindergarten and beyond.

#### Sibling care

Care is available for siblings of children registered in the Monday-Friday EC&FE day classes. Babies through five-year-olds can participate in our child centered sibling care classrooms. Registration is required and fees are listed on a sliding fee scale on page 15.

### Early Childhood Screening

Early Childhood Screening is a free service with the goal of finding children with possible health or developmental concerns that may impact learning. The process includes a check of vision and hearing, child development and a review of the child's health. Early Childhood Screening helps families' access services for their children that will help them to be ready for kindergarten. Shakopee Public Schools recommends that children be screened at age three.

Five reasons to screen at age three:

- Screening can assist your child to be ready for school.
- Any health or developmental concerns can be found earlier and help provided sooner.
- Connect you with early childhood programs and services.
- Answer your parenting questions and concerns.
- Screening is free, it's easy and it's good for your child!

When your child turns three years old call 952.496.5054 or email [ematuza@shakopee.k12.mn.us](mailto:ematuza@shakopee.k12.mn.us) to schedule an appointment. Complete the health forms that will be sent to you. Bring your child, the forms, birth certificate and immunization records to the screening appointment.

Trained staff will check your child's:

- Vision and hearing
- Growth and development
- Immunizations and family history

**\*State law requires all children to be screened before entering kindergarten. Screening is preferred at age three, but can be done at four or five years old.**

# Early childhood family education

Give yourself and your child a great start with EC&FE



## EC&FE FAQ

### What is EC&FE?

Early Childhood Family Education (EC&FE) is a program for all Minnesota families. EC&FE's mission is to strengthen families and enhance the ability of all parents to provide the best possible environment for the healthy growth and development of their children.

### What happens in EC&FE?

Most programs contain the following components: parent discussion groups, play and learning activities for children, parent/child activities, special events for the entire family, home visits, preschool screening, community resource information for families and young children, and a parent/child lending library.

### Who participates in EC&FE?

Parents and their children, birth thru five years of age and not enrolled in kindergarten. EC&FE is committed to accessibility for everyone, so fees are based on a sliding fee scale or are waived for families unable to pay. It is the goal of EC&FE to serve a representative cross-section of families with young children in each community.

### Why start at birth?

Brain research confirms the first three years are an extremely critical period in a child's development. This is especially true in the areas of language, social skills and the roots of intelligence. Getting involved in EC&FE can help parents be better equipped to deal with the challenges of caring for these rapidly developing infants, toddlers and preschoolers.

### Why involve parents?

Research shows that early childhood programs involving parents and children are more effective than programs focusing exclusively on children. Children whose parents are involved in their education have been shown to be more successful in school.

### When do EC&FE classes start and end?

Classes typically start in September and end in May.

### What is the difference between the 14-week and 28 week long classes?

EC&FE classes are offered for 2 semesters which allows your family flexibility. Each semester is 14 weeks long and runs from September-January and February-May. The 28 week long schedule allows the same group of families to stay together for the full 28 week school year. The 14 week session allows increased flexibility for your families' schedule.

### What is the difference between a non-separating and a separating class?

In a non-separating class, parents stay with their children for the entire class. Our separating classes include parent discussion time held in a separate room.



# Information & resources

## Weather Cancellations

In the event of severe weather or other emergency conditions, it may be necessary to cancel or delay EC&FE classes.

Any cancellation or changes will be announced on local radio and television stations: WCCO-AM830, WCCO-TV Channel 4, KSTP-TV Channel 5 and KARE-TV Channel 11.

Emergency Information Line  
952. 496.5088

### If school is closed all day

All Early Childhood programs are canceled.

### If school is delayed 2 hours

There is no morning EC&FE or Stepping Stones Preschool, but regular class schedule is in effect the rest of the day.

### If the weather turns bad late in the day

EC&FE class cancellations will be announced on:  
WCCO-AM830  
WCCO-TV Channel 4  
KSTP-TV Channel 5  
KARE-TV Channel 11.

## Staff for EC&FE, PACE & Stepping Stones

**Community Education Director:** Bob Greeley

**Building Principal:** Mike Savage

**Program Coordinator:** Kim Latterner

**Special Education Coordinator:** Heidi Nistler

**PACE Coordinator:** Julie Sharpe

**Secretary:** Nancy Jones, Emily Matuza, Kathy Savage

**Parent Educators:** Helen Ahearn, Susan Colvin, Karen Erdahl, Heidi Fitch, Julie Sharpe

**Children's Teachers:** Annette Balaster, Linda Bierstedt, Laura Browsers, Kari Christenson, Katie DeBilzan, Jen Froats, Jackie Huiskes, Tracy Marten, Jackie Meyer, Katie, Nelson, Jeren Porter, Monica Schmidt, Colleen Warmka

**Paraprofessionals:** Barb Anderson, Frances Anderson, Sheri Anderson, Lori Challans, Emily Challans, Maya Diaz-Slipka, Pam Dorn, Denise Estes, Laurie Holzer, Ibrahim Sado, Liz Jacobson, Mary Kaufenberg, Catie Leisure, Christine Lucas, Vicki Lucas, Candace Mayer, Patrice McCabe, Jennifer Muelken, Annette Nicholas, Pilar Rodriguez, Khadra Saydi, Ine Tangeman, Melinda Thorsen, Sheri Timmerman, Teresa Werner

## Family Resource Numbers (Area codes are 952 unless listed)

Early Childhood Special Education	496.5072
Early Childhood Family Education	496.5013
Early Childhood Screening	496.5054
Stepping Stones Preschool	496.5013
CFC Early Childhood Advisory Council	496.5013
CFC Parent Volunteer Committee	496.5013
PACE Literacy Program	496.5035
Community Education	496.5029
Head Start Programs Scott, Carver, Dakota Counties	496.2125
CAP Agency	496.2125
Child Care Resource & Referral	402.9824
Crisis Nursery	612.839.5101

*"Parent Education is important life information. It has helped me in raising five children in a different culture."*

~PACE Parent

**We are proud to be a 4 Star Parent Aware site!**







## Take Charge Of Education (T.C.O.E.)

Do you ever shop at Target? If you do, and you use your Target Visa or Target Check/Debit Card to pay for your purchases, Central Family Center could receive a percentage of the amount of each purchase you make in the form of a cash donation. This is made possible through the Take Charge of Education program.

Simply call Target at 1.800.316.6142 to enroll in T.C.O.E. and designate Central Family Center as the beneficiary of your shopping efforts. Our school identification number is 152676. Then, as you shop and use your Target Visa or Target Check/Debit Card, Target will donate up to 1% of your purchases to CFC, at no cost to you!

Don't have a Target Visa or Check/Debit Card? If interested, simply stop into any Target store and fill out the paperwork at the Guest Services desk or the check-out.

Participation in this program is purely optional. The decision to obtain a debit or credit card is a personal one and Central Family Center in no way advocates obtaining either card if you do not wish to do so.

## Central Family Center redemption programs

Central Family Center participates in a number of redemption programs to earn extra dollars and products for our school (Box Tops for Education, Kwik Trip Milk Moola and Campbell's Labels For Education).

Spread the word and have grandparents, aunts/uncles, neighbors, co-workers and friends collect as well! Drop-off bins are located at Doors A, G as well as the EC&FE area.



## When Parents Know, Children Grow

Some babies and young children need extra help to learn and grow. While all young children grow and change at their own rate, some children experience delays in their development. Special health conditions may affect children's development, too. Accessing early intervention services as early as possible will ensure the best developmental outcomes for these children.

Help Me Grow: Infant and Toddler Intervention are special services and supports for families with children ages birth through two who have developmental delay(s) or certain diagnosed physical or mental conditions or disorders that may result in a delay.

Help Me Grow: Preschool Special Education is for children ages three to five years who meet state eligibility criteria for developmental delay(s) or other disability, and who are experiencing challenges in their learning and development.

After a referral is made to Help Me Grow, local school district early intervention or preschool special education staff will contact the family to determine whether a comprehensive screening or evaluation is needed to determine eligibility.

There are three simple steps to refer a child online:

1. Visit [HelpMeGrowMN.org](http://HelpMeGrowMN.org).
2. Click "Refer a Child" button.
3. Fill out form and click "Send this Referral."

To refer a child by phone, call 866.693.GROW (4769).

# Infants & toddlers (non-separation class)

## Classes for parents & babies birth to 12 months

Life with a baby is miraculous and challenging-every day! Take time to celebrate the joy of your baby, while you learn in these relaxing and informative classes. You and your baby will grow together and develop a precious connection. Join anytime!

### Class Descriptions

### Age Ranges, Schedules & Sibling Care

#### Baby and Me

Take some time to slow down, enjoy your infant, and develop a supportive network with other new parents. A parent educator will facilitate discussions on feeding, sleeping, safety, brain development, balancing your life as a new parent and more.

0-6 months as of Sept 1, 2015

Course code	Day	Time	# of weeks	Fee scale
AB15A	M	10:45am-12:00pm	28	A
FB15A	Th	9:15-10:30am	14	B

Sibling Care provided

#### Little Explorers

Connect with other parents through interactive parenting discussions about your developing child, promoting early literacy and many more group chosen topics. Child activities are designed to stimulate development through movement, music and exploration.

7-13 months as of Sept 1, 2015

Course code	Day	Time	# of weeks	Fee scale
ALE15A	M	9:15-10:30am	28	A
FLE15A	Th	10:45am-12:00pm	14	B

Sibling Care provided

#### Combination Baby and Me & Little Explorers

This is a great way to close out the day.... just you, your baby and new friends. Parent discussion and sharing parenting tips will be facilitated by parent educator. Child activities are designed to stimulate development through movement, music and exploration.

0-13 months as of Sept 1, 2015

Course code	Day	Time	# of weeks	Fee scale
FBLE15A	M	3-4:15pm**	14	B

\*\*No Sibling Care available



# One, two & three year olds

## (parent/child separating classes)

### Classes for parents & children one to three years

We offer an integrated curriculum that focuses on the child's early learning experiences. The curriculum and classroom activities have been designed to enhance the child's natural curiosity about the world and give them tools to be successful. The curriculum is rich in literacy, math, science, social and emotional development and creative arts. As a parent, you will be able to take new ideas from the children's classroom and parent discussion and apply at home.

#### Class Descriptions

#### Age Ranges, Schedules & Sibling Care

##### Movers & Shakers

Toddlers grow, change and try new things at a rapid pace. Join other parents with older infants as they explore in a creative learning environment that inspires imagination and confidence. Learn songs, games, stories and activities to extend your child's learning at home. Parent discussion time will explore what is behind your toddler's development and how it influences sleep, nutrition, friendship and much more..

14-23 months as of Sept 1, 2015

Course code	Day	Time	# of weeks	Fee scale
FMS15A	T	6-7:15pm**	14	B
AMS15A	W	9-10:15am	28	A
FMS15B	W	10:30-11:45am	14	B

\*\*No Sibling Care available

##### Adventurers

Two year olds use experimentation to learn about their world. This class is designed to be that opportunity to practice social skills such as taking turns, listening and practicing routines in developmentally appropriate learning environment. Parenting topics include tantrums, toilet training and how to set limits with love. These classes include parent-child together time, child time with teacher and friends and parent education.

2-3 years as of Sept 1, 2015

Course code	Day	Time	# of weeks	Fee scale
FA15A	T	9:15-10:45am	14	B
AA15A	Th	9-10:30am	28	A
FA15B	T	6-7:30pm**	14	B

\*\*No Sibling Care available

***"Parent/child time has strengthened my bond with my daughter. It helped us to learn and grow together."***

~EC&FE Parent

#### Coffee & Play - FREE

Parents and children (birth to five years of age not enrolled in kindergarten) are invited to attend a FREE open play session on the first Saturday of each month (Oct 3rd, Nov 7th and Dec 5th). Stop in for a cup of coffee and an opportunity to socialize with other parents. Toys and activities will be available. Call 952.496.5013 for more details.

**No registration required.**



# Family classes

## Class Descriptions



### All in the Family

Enjoy quality play time with your two-five year old children, plus innovative parenting strategies and support. This class is a great way to make new friendships and develop the whole child. Families with one child are also welcome.

### Drop In and Play

For parents and their young children, ages two to five years old. Stop by to have fun with your child or children, meet other parents and participate in activities together. All parents remain with their children during family playtime.

### COUNT ME IN Puppet Show

COUNT ME IN puppet performance features six endearing, child-size, multicultural puppets that portray children with disabilities. These puppets have proven to be effective communicators of the message of understanding and acceptance, helping to dispel fears, myths and misconceptions about persons with disabilities.

## Age Ranges, Schedules & Sibling Care



2-5 years as of Sept 1, 2015

Course code	Day	Time	# of weeks	Fee scale
FAF15A	F	11:00am-12:30pm	14	B

Sibling Care provided

2-5 years as of Sept 1, 2015

Course code	Day	Time	# of weeks	Fee scale
FDP15A	M	10:45-11:45am	14	B

Sibling Care provided

3-4 years old

Course code	Day	Time	Fee
FPE15A	T Oct 20	11:00-11:45am	FREE

\*\*No Sibling Care available

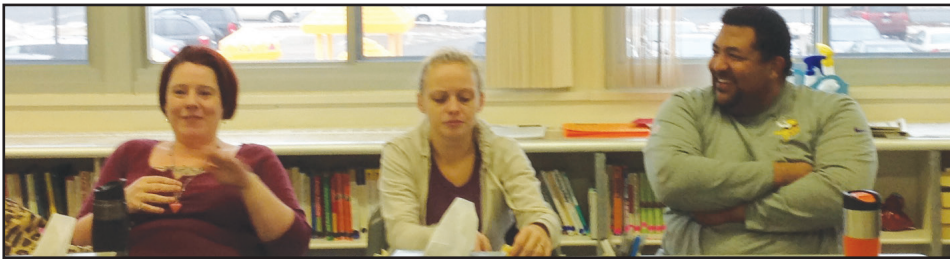


## 2015 Parenting Seminars

Appropriate for parents of children birth thru third grade

Coming to a workshop is a very different experience from reading a parenting book or magazine article. Attending a parent seminar is focused time, without interruptions, where you can meet other parents who have similar parenting joys and concerns. All topics are led by a licensed parent educator. This is a safe environment where you can ask questions, share stories, and hear how other people handle situations. You will come away with informational support and more connected to a network of other caring parents.

All parent seminars are held at the Central Family Center and are from 6:00–7:30pm. The cost is \$5 a person and child care is not available.



### Modern Parenting: Tips, Tricks and Traps

Do you ever stop to think about your overall approach to parenting? How about your partner's? Understanding your parenting styles can be very helpful in figuring out how to understand each other-and in making positive parenting decisions. Join us to examine past and current trends in parenting. You will leave with a set of practical ideas for sensible, research-proven strategies to raise happy, helpful children.

### 21st Century Learners

Got apps, movies and games? Technology is becoming integrated in our children's daily lives and is often used to support skills like collaboration, critical thinking, communication and creativity. Come participate in a discussion about how parents can make informed decisions in regards to successfully finding apps and games that are safe, age appropriate and enhance your child's learning opportunities.

### Hear and Be Heard: 7 Skills for Healthy Communication

The number one trait of a healthy family is the ability to communicate in healthy ways, but sometimes it seems that a parent and a child speak different languages. Learn specific skills to help you facilitate healthy, clear and direct communication that will help you to build a strong relationship with your child. These are lifelong skills that are effective with anyone, regardless of age!

Course code	Class title	Date of class
FPS15A	Parenting styles: Tips, tricks and traps	Monday Oct 5, 2015
FPS15B	21st Century learners	Monday Nov 7, 2015
FPS15C	Seven skills for healthy communication	Monday Dec 7, 2015

## Stepping Stones Parent Connection FREE

This preschool parent connection group is for families with children ages, three to five, who are currently enrolled in Stepping Stones preschool. A licensed parent educator will facilitate discussion around kindergarten preparation and building independence. Registration is required and child care is provided for an additional fee.

You will learn:

- The latest research about child development.
- Successful and effective parenting strategies.
- Ways to help your child be independent and responsible.
- Tips to help your child make friends share and understand their feelings.
- How to foster kindergarten readiness at home.

Classes meet from 9:15-10:45am. Sibling care is \$3/child.

Course Code	Date
FSSP15A	Oct 2
FSSP15B	Nov 6
FSSP15C	Dec 4

Join anytime. Join one or all sessions.

***"Parent education is the time to share thoughts, ideas and know you are in this parenting thing together. Parents need support systems."***

~Stepping Stones Parent

# Pace literacy program

**The PACE (Parent, Adult, Child, and Education) Literacy Program is a unique opportunity that combines:**

- ♦♦ Adult Basic English language learning.
- ♦♦ Parent education and support.
- ♦♦ Early Education for children birth thru four years of age.
- ♦♦ Parent and child interaction in developmental learning environment.
- ♦♦ Transportation may be provided for families without transportation.  
*Space is limited.*
- ♦♦ Lunch is provided for children.

All families need to qualify for this program based on the following admission requirements:

- ♦♦ Parent qualifies for beginning English language education by taking a CASAS test.
- ♦♦ Children birth through age 4 and qualify because home language is not English.
- ♦♦ Family qualifies for the free school lunch program.

Contact Julie at 952.496.5035 or [jsharp@shakopee.k12.mn.us](mailto:jsharp@shakopee.k12.mn.us)

Class days: M-TH Class schedule follows school district calendar

Time of class: 12:30-3:30pm

Location: Central Family Center 2nd floor

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**El Programa de alfabetización PACE (Padres, Adultos, Niños y Educación) es una experiencia única que combina:**

- ♦♦ Aprendizaje del idioma inglés para adultos
- ♦♦ Educación y apoyo para los padres de familia
- ♦♦ Educación temprana para niños recién nacidos hasta los cuatro años
- ♦♦ Interacción entre padres' e hijos en un ambiente de desarrollo del aprendizaje
- ♦♦ Se ofrece transportación para las familias que no cuentan con ningún tipo de transporte
- ♦♦ Se proporciona el almuerzo para los niños

Todas las familias necesitan calificar para este programa basadas en los siguientes requerimientos de admisión:

- ♦♦ Los padres' califican para clases de Inglés básico, tomando el test CASAS.
- ♦♦ Niños en edades entre recién nacidos hasta 4 años califican cuando su primer idioma no es el inglés
- ♦♦ La familia ha sido aprobada para recibir almuerzo gratis o a bajo costo en el programa de almuerzos escolares

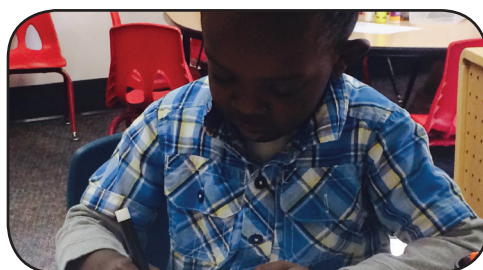
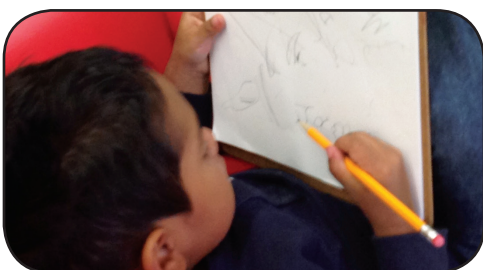
Comuníquese con Julie al 952.496.5035 ó [jsharp@shakopee.k12.mn.us](mailto:jsharp@shakopee.k12.mn.us)

O con Karla Chávez al 952.496.5089 ó [kchavez@shakopee.k12.mn.us](mailto:kchavez@shakopee.k12.mn.us)

Días de Clase: Lunes a Jueves Las clases programadas siguen el calendario del distrito escolar

Horario de clases: 12:30 a 3:30pm

Ubicación: Central Family Center 2o piso





**Семейная Программа по Развитию Грамотности (PACE - Родители, Взрослые, Дети и Образование) – это уникальная возможность образования, которая объединяет в себя следующее:**

- ♦♦ Изучение Английского языка для Взрослых
- ♦♦ Родительское образование и поддержка
- ♦♦ Раннее образование для детей от рождения до 4-х летнего возраста.
- ♦♦ Взаимодействие родителей и детей
- ♦♦ Бесплатный транспорт предоставляется семьям, у которых нет личного транспорта. Места ограничены.
- ♦♦ Предоставляется обед для детей.

Для того чтобы попасть в эту программу, все семьи должны соответствовать следующим требованиям:

- ♦♦ Родители должны пройти тест "CASAS" и соответствовать начальному уровню английского языка.
- ♦♦ Дети должны быть в возрасте от рождения до 4-х лет и их родной язык – не английский
- ♦♦ Семьям предоставляется бесплатное или со скидкой питание согласно их семейного дохода.

Пожалуйста, обращайтесь за дополнительной информацией к Julie по тел. 952.496.5035 или по елект. почте [jsharp@shakopee.k12.mn.us](mailto:jsharp@shakopee.k12.mn.us) или к Светлане по тел. 952.496.5094 или по елект. почте [smshar@shakopee.k12.mn.us](mailto:smshar@shakopee.k12.mn.us)

Дни, в которые проходят занятия: понедельник, вторник, среда, четверг  
Занятия в классах соответствуют районному школьному календарю.

Время занятий: с 12:30 до 15:30

Месторасположение: Central Family Center – 2 этаж.

**The PACE ( Waalidka, khaangaarka, iyo Caruurta Waxbarashadooda) Barnaamijka akhriska waa arin aasaasi ah oo muhiim ah taa soo ka kooban:**

**Barista luuqada ingiriiska.**

- ♦♦ Wacyigalinta waalidka iyo waxbarashadda,
- ♦♦ Wabarista arimaha caruurta inta ay yar yihiin laga bilaabo marka ay dhashaan ilaa ay gaaraan afar sano.
- ♦♦ Waalidka iyo caruurtooda isdhexgalka iyo haboonista korintooda deegaanka kuwareegeysan,
- ♦♦ Prograamkan waxa uu yeelan karaa gadiid dadka ubaahan in ay ka faa'ideystaan,
- ♦♦ Caruurta waa la siinayaa khado.

Dhamaan qoosaska ubaahan progaraamkan waxaa lagu saleynayaa arimahan soo socda

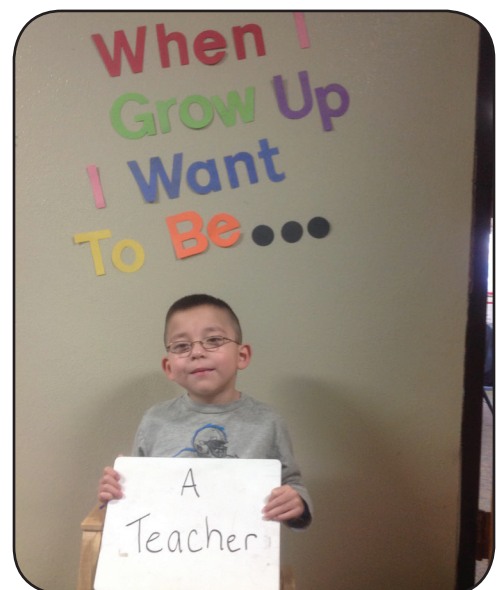
- ♦♦ Waalidiinta ubaahan progaraamkan waxay ubaahan yihiin in ay qataan imtixaanka CASAS.
- ♦♦ Caruurta jirta afar sano iyo wixii ka yar.
- ♦♦ Qoosaska ubaahan qado (lunch) bilaash ah (free).

Haddii aad xiiseyneyso nagala soo xiriir (Julie 952.496.5035)

[jsharp@shakopee.k12.mn](mailto:jsharp@shakopee.k12.mn)

Ibrihim Mohamed 952.496.5041 [imohamed@shakopee.k12.mn.us](mailto:imohamed@shakopee.k12.mn.us)

Maalmaha Isniinta, Talaado, Arbaco 12:30-3:30pm



## Reasons to choose Stepping Stones for you child



Stepping Stones preschool offers children a wide variety of learning opportunities that directly align with Shakopee Public Schools kindergarten standards. From reading, to math, to home life, they will be exposed to activities that will promote curiosity, learning and creativity. Children will find success as they develop physically, linguistically, intellectually, socially, and emotionally.



Along with educational advances your child will learn to work with others in a group setting. They will learn how to communicate and express their thoughts in an open learning environment, giving them the opportunity to build self confidence and social skills.



Children's progress is measured through regular assessments following the educational common core standards. Assessment tools, both formal (IGDI's) and informal (observation), monitor children's growth and development and help guide instruction for each child. Formal assessments are done at the beginning of the year, middle of the year and end of the year. Informal assessments are done daily and monthly. Children's authentic work samples are continually collected as a visual record of each child's progress. Teachers monitor and record each child's progress toward kindergarten readiness and share progress with families during conferences.



Our teachers are at the heart of the program and are selected for their educational background and experience in early childhood education. Teachers must have the ability to create a safe, nurturing atmosphere in the classroom. All staff meet and exceed the state requirements for working with children in a preschool/child care environment. Staff participate in professional development focused on research and best practice. Topics include curriculum and instruction, child focused assessments and creating excellent learning environments for young children.



Families are critical partners in children's learning. The home-school connection includes progress meetings with teachers, online access to home learning activities and relevant resources about child development. Families are encouraged to take an active part in their child's education.



## Preschool before and after care

Extended day care is offered for families registered for the Full Day Fours classes. Families can choose between before and/or after preschool extended day options.

Full-day care is available on some non-preschool days. Our staff team with preschool teachers to enrich your child's experience by extending the preschool curriculum and activities.

Please contact Kathy at 952.496.5013 for more information.

# Preschool classes

## How do I register?

- Choose a class based on your child's age as of September 1, 2015.
- Complete one registration form, located on page 17, for each individual child.
- All registrations must be in-person and include the non-refundable \$80 registration fee.
- Registrations will be processed on a first-come, first-served basis.
- Please contact our office at 952.496.5013 if you have questions about registration.

## How do I pay for my class?

- All families pay the \$80 non-refundable registration fee at the time of registration.
- Monthly payments are due the 1st of each month and can be mailed or dropped off at the Shakopee Public Schools District Offices located at 1200 Town Square, Shakopee, MN 55379.
- Late payments may result in your child missing school until payment is made.
- Families can choose to have payment taken from their account automatically on the 1st of each month.

Preschool classes for 4 year olds (age as of Sept 1, 2015)				
Class Code	Class Schedule	Day	Time	Tuition
4MWF-1A FULL				
4MWF-1B FULL				
4MWF-2A	3 Day/Afternoon	M, W, F	12:30 – 3:00pm	\$235/month
4MW-2A	2 Day/Evening	M, W	6:15 – 7:45pm	\$155/month
4TTH-1A FULL				
4TTH-2A FULL				
4M-F-1A	5 Day/Morning	M, T, W, TH, F	9:00-11:30am	\$390/month
4M-F-2A	5 Day/Afternoon	M, T, W, TH, F	12:30 – 3:00pm	\$390/month
4M-F-3A	Full-day Fours-NEW	M, T, W, TH, F	9:00 am – 3:00pm	\$685/month
4M-F-3B	Full-day Fours-NEW	M, T, W, TH, F	9:00 am – 3:00pm	\$685/month
Preschool classes for 3 year olds (age as of Sept 1, 2015)				
Class Code	Class Schedule	Day	Time	Tuition
3MW-1A FULL				
3MW-2A	2 Day/Afternoon	M, W	12:30 – 3:00pm	\$155/month
3TTH-1A FULL				
3TTH-1B	2 Day/Morning w/Parent Ed	T w/parent, TH	9:00-11:30am	\$165/month
3TTH-2A	2 Day/Afternoon	T, TH	12:30-3:00pm	\$155/month
3MWF-1A FULL				
3MW-2B	2 Day/Evening	M, W	6:15- 7:45pm	\$155/month
Preschool classes for 3 year olds (age as of Jan 1, 2016)				
Class Code	Class Schedule	Day	Time	Tuition
3TTH-1C	2 Day/Morning Class starts 1/ 4/ 2016	T, TH	9:00-11:30am	\$155/month



# Preschool scholarship information

## Frequently asked questions

### Q1. How do I know if my family qualifies for a scholarship?

To be eligible for an Early Education Pathway or School Readiness scholarship, families must live in Scott County and have a child who is 3 or 4 years old by September 1 of the current school year and not yet eligible for kindergarten. A family must have an annual income at or below the income guidelines in the chart below to apply for a scholarship. Scholarships through the State of Minnesota and the school district are limited. Apply early.

### Q2. How do I apply for a scholarship?

STEP 1 Pay the \$80 registration fee to reserve your child's slot in preschool. All scholarships should be in place prior to the first day of school. The first tuition payment is due September 1, 2015.

STEP 2 Review Scholarship Chart

Pathway Scholarships		School Readiness Scholarships	
Family Size	Yearly Income	Family Size	Yearly Income
2	\$29,101	2	\$31,020
3	\$36,612	3	\$39,060
4	\$44,123	4	\$47,100
5	\$51,634	5	\$55,140

STEP 3 Apply for a State of Minnesota Early Learning Pathways scholarships. These scholarships allow families who qualify for a full tuition scholarship.

Go to [www.thinksmall.org](http://www.thinksmall.org)

- Click on For Parents and Guardians
- Click on Paying for Childcare
- Click on Learn more about State Scholarships and download application
- Complete the application and send form with all required documents to Think Small.
- Think Small will provide you an acceptance letter to give to your preschool as proof of scholarship. If you do not qualify for an Early Learning scholarship because of income guidelines, you may be eligible for a School Readiness Scholarship.

STEP 4 Apply for a School Readiness scholarship with our main office staff

- Complete the School Readiness application and return to our office with all the necessary documentation.
- School Readiness scholarships allow families who qualify for a partial scholarship.

Please feel free to call our office at 952.496.5013 if you have any questions.

# Program information



## Keep connected with Shakopee EC&FE

Our Facebook page will keep you up-to-date on our program, let you know about special events coming up and inform you about fun and free happenings in our community. On Facebook, search for: Shakopee Early Childhood Family Education. Click on the "Like" button

## Join our EC&FE Parent Advisory Council

The Parent Advisory Council is a great way to give back to our district early childhood programs, families and the community. We hope you will join us.

### Purpose

The Advisory Council works to support the Shakopee school district early childhood programs and services to families. We address policy, program fees, program services and parents' perspectives on ways to improve quality and accessibility.

### Sponsor Events

The council is involved in organizing and sponsoring the Kids Stuff Sale, open houses, Book fair, Rally Day at the Capitol, and Week of the Young Child.

### Inform

We also work to inform other parents, legislators and community members about early education, school district issues and other community concerns that affect young children and families.

### Meetings

The Parent Advisory Council meets the second Tuesday each month from 6:15-7:45pm at the Central Family Center in room 208. Childcare is provided.

For more information contact Kim 952.496.5033 or [klattern@shakopee.k12.mn.us](mailto:klattern@shakopee.k12.mn.us)

## Immunization Information Needed

Updated immunization information for your child is required before classes start.

In order to attend classes, parents must acknowledge that they're in compliance with Minnesota School Immunization Law requirements.

Please make the necessary arrangements to ensure that your child is up-to-date on their immunizations. Our office will be checking with Minnesota Department of Health for up-to-date vaccination records.

Parents/guardians may choose to decline immunizations for their children by filing a legal exemption with the school. Please check with the EC&FE secretary for directions for filing an exemption or to look up your child's immunization information.

## Dates to remember

**July 13:** EC&FE lottery  
**September 14:** First day of programming  
**October 14:** No School-staff development day  
**October 15-16:** Fall break  
**November 9:** No School-teacher planning day  
**November 11-12:** Stepping Stones conferences  
**November 26-27:** Thanksgiving break  
**December 21-January 1:** Winter break  
**January 11-15:** EC&FE fall semester ends

**January 18:** No School-staff development day  
**January 29:** No School-teacher planning day  
**February 1:** EC&FE spring semester starts  
**February 15:** No School-staff development day  
**April 1:** No School-teacher planning day  
**April 4-8:** Spring break  
**May 9-12:** EC&FE spring semester ends  
**May 30:** No School-Memorial day  
**June 6-9:** Last week of programming

# EC&FE registration information

## Selecting Classes

- Choose a class based on your child's exact age as of September 1, 2015. *Unless otherwise specified.*
- Be sure your child's birth date falls within the range given.
- Complete the registration form for 1st and 2nd choice class selections.
- Register and pay for each class.
- Payment is required at time of registration.

### NEW!!!!

Families registering for a 28 week class will make two payments. First at the date of registration, second on the February 1, 2016.

## Four easy ways to register!

### 1. MAIL

Shakopee Community Education  
1200 Town Square  
Shakopee MN 55379

### 2. Register In person

Complete a separate EC&FE registration form and payment for each class and bring it to the new District Office, located at 1200 Town Square, Shakopee, MN 55379.

Payment must be made at registration; credit card, cash and checks are accepted. Every effort is made to register you in your requested choice, as space is available.

If you supply your email address, you will receive an email confirmation if you are enrolled in the class.

### 3. FAX: 952.496.5074

### 4. Register online at [www.shakopee.k12.mn.us](http://www.shakopee.k12.mn.us)

We offer convenient, secure, 24-hour registration using your VISA, MasterCard or Discover Card. Remember your password for future registrations.

You may register for classes anytime

## EC&FE Cancellation policy

### If the class is filled

You will receive a full refund of the class fee.

### If the class is canceled

You will receive a full refund of the class fee.

### If you cancel your registration

100% of the class fee will be refunded if you cancel one week before the class starts.

75% of the class fee will be refunded if you cancel before the 2nd week of class.

50% of the class fee will be refunded if you cancel before the 4th week of class.

No refund is given after the 4th week of classes.

## EC&FE Fee Scale

Yearly Gross Income	Class Fee		Sibling Care	
	14 weeks	28 weeks	14 weeks	28 weeks
Over \$130,00	\$196	\$392	\$98	\$196
\$100-129,999	\$182	\$364	\$84	\$168
\$80-99,999	\$168	\$336	\$70	\$140
\$55-79,999	\$140	\$280	\$56	\$112
\$40-54,999	\$112	\$224	\$42	\$84
\$30-39,999	\$84	\$168	\$28	\$56
Under \$29,999	\$28	\$56	FREE	FREE
Additional children in sibling care			\$10	\$10

## Sibling Care

Sibling care is available Monday-Friday during the day and serves children 6 weeks old through kindergarten. Registration and an additional fee are required. Registration is required to ensure that we have enough staff working to meet state guidelines.

Please contact Kathy at 952.496.5013 if you have any questions.



# EF&CE registration form

Registering parent/s name \_\_\_\_\_

Other parent name \_\_\_\_\_

*Please list email, home & work phone for each parent*

Address, city & zip \_\_\_\_\_

Other parent's address \_\_\_\_\_

Home phone \_\_\_\_\_ Work phone \_\_\_\_\_ Cell \_\_\_\_\_

Home Phone \_\_\_\_\_ Work phone \_\_\_\_\_ Cell \_\_\_\_\_

1st Email \_\_\_\_\_ 2nd Email \_\_\_\_\_

Emergency contact \_\_\_\_\_

Emergency contact phone number \_\_\_\_\_

Parent/child class					
Class Choice	Class Code	Child's Name	M/F	Birth Date	Class Fee
1st					
2nd					
1st					
2nd					
1st					
2nd					

Sibling care					
Class Choice	Class Code	Child's Name	M/F	Birth Date	Sib Fee
1st					
2nd					
1st					
2nd					
1st					
2nd					

**Total Fees Enclosed** \_\_\_\_\_

## Registering with check

Enclose check made payable to Shakopee ECFE (fees should be for your 1st choice classes & Sibling Care)

**Registering with credit card**    \_\_\_ Visa    \_\_\_ Master Card    \_\_\_ Discover

Credit Card Number \_\_\_\_\_ Exp Date \_\_\_\_\_

Print name on credit card \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please send registration form and check to:

Shakopee ECFE  
1200 Town Square  
Shakopee MN 55379

# Preschool registration form

Childs FULL LEGAL Name (First, Middle, Last): \_\_\_\_\_

☐ Male ☐ Female Birthdate: \_\_\_\_\_ Number of family members in home: \_\_\_\_\_

Street Address: \_\_\_\_\_ Apt#: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Primary language spoken at home: \_\_\_\_\_ Do you need interpreter assistance? ☐ No ☐ Yes

Special Health Concerns (accommodation, disability, allergy, dietary restrictions, or special needs we should be aware of?): ☐ No ☐ Yes, explain:

\_\_\_\_\_

Parent/Guardian Data:	Parent/Guardian #1	Parent/Guardian #2
Name (First, MI, Last)		
Relationship to Student		
Address Line 1		
Address Line 2		
Cell Phone		
Work Phone		
Employer/Occupation		
Email		
Birthdate		
Highest Level of Education Completed		

Are you interested in Volunteering? ☐ Yes ☐ No ( ☐ Classroom Volunteer ☐ Advisory Council)

**Emergency Contact:** \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Persons authorized to pick up child other than parent: \_\_\_\_\_ Relationship: \_\_\_\_\_

\*Full Day Fours Students have the option to register for before/after school care for an additional fee.

☐ I am interested and would like more information ☐ I am not interested

1st Choice Course ID#	2nd Choice Course ID#

☒ **Non-Refundable \$80 Registration Fee**

☐ **Payment Plan** by auto pay by credit/debit card only.

(9 monthly payments. Payments processed on the 1th of the month Sept-May)

☐ **Cash** ☐ **Check** (Make Checks Payable to Shakopee Public Schools)

Card Type (check one): ☐ MasterCard ☐ Visa ☐ Discover

Name on Card: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Exp: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For Official Use Only:** Scholarship Eligible

☐ Pathway I ☐ Pathway II ☐ School Readiness

☐ **Credit/Debit Card** (please fill out information below)

*Liability: I hereby release, absolve, and hold harmless Shakopee Community education and School District #720, its officers, employees and agents from any damage resulting from any injury incurred by me or my child while participating in the above mentioned programs. I understand Shakopee Community Education and School district #720 assumes no responsibility before, during or after the program.*



# Class offerings-at-a-glance

## EC&FE and PACE Fall Classes

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning	9:15-10:30am Little Explorer*	9:15-10:45am Adventurer	9-10:15am Movers & Shakers*	9-10:30am Adventurer	9:15-10:45am All in the Family
	10:45am-12pm Baby & Me*		10:30-11:45am Movers & Shakers	9:15-10:30am Baby & Me	
	11am-12pm Drop In & Play			10:45am-12pm Little Explorer	
Afternoon	12:30-3:30pm PACE*	12:30-3:30pm PACE*	12:30-3:30pm PACE*	12:30-3:30pm PACE*	
	3:30-4:45pm Baby & Me				
Evening		6-7:15pm Movers & Shakers			
		6-7:30pm Adventurer			

EC&FE and PACE Class Key		
0-6 Months	7-13 Months	24-35 Months
0-12 Months	14-23 Months	1-5 Years

\*Year Long Class (28 weeks)

## Preschool Classes

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning	9-11:30am				
	4's PS 4MWF-1A	4's PS 4TTH-1A	4's PS 4MWF-1A	4's PS 4TTH-1A	4's PS 4MWF-1A
	4's PS 4M-F-1A	4's PS 4M-F-1A	4's PS 4M-F-1A	4's PS 4M-F-1A	4's PS 4M-F-1A
	4's PS* 4MWF-1B	3's PS 3TTH-1A	4's PS* 4MWF-1B	3's PS 3TTH-1A	4's PS* 4MWF-1B
	3's PS 3MWF-1A	3's PS* 3TTH-1B	3's PS 3MWF-1A	3's PS* 3TTH-1B	3's PS 3MWF-1A
	3's PS 3MW-1A	3's PS 3TTH-1C	3's PS 3MW-1A	3's PS 3TTH-1C	
Afternoon	12:30-3pm				
	4's PS 4MWF-2A	4's PS 4TTH-2A	4's PS 4MWF-2A	4's PS 4TTH-2A	4's PS 4MWF-2A
	4's PS 4M-F-2A	4's PS 4M-F-2A	4's PS 4M-F-2A	4's PS 4M-F-2A	4's PS 4M-F-2A
	3's PS 3MW-2A	3's PS 3TTH-2A	3's PS 3MW-2A	3's PS 3TTH-2A	
5 Day	9am-3pm				
	FD4's 4M-F-3A	FD4's 4M-F-3A	FD4's 4M-F-3A	FD4's 4M-F-3A	FD4's 4M-F-3A
	FD4's 4M-F-3B	FD4's 4M-F-3B	FD4's 4M-F-3B	FD4's 4M-F-3B	FD4's 4M-F-3B
Evening	6-7:30pm				
	4's PS 4MW-2A		4's PS 4MW-2A		
	3's PS 3MW-2B		3's PS 3MW-2B		

\*Parent involvement day

Color used to distinguish between two, three and five day programming.



# SHAKOPEE PUBLIC SCHOOLS

Independent School District #720  
Central Family Center  
505 Holmes St. S.  
Shakopee, MN 55379

Nonprofit Organization  
US Postage  
**PAID**  
Shakopee, Minnesota  
Permit No. 73



Shakopee Public Schools and Community Education offer a preschool experience designed to support your child's development. Our curriculum and activities focus on building confidence, independence, academic and social skills so your child enters kindergarten ready to continue learning!



High-quality, comprehensive programs designed to prepare your child for success in kindergarten and beyond.



Options to fit every child's developmental needs.

- Two to five day per week
- Some include parents



Culturally responsive and inclusive classrooms and programs that respect and address the individual needs of each child and family.



Staffed by trained and licensed educators holding a bachelor's degree or higher.



Warm, welcoming, supportive environment, rich in resources, where children and their families can grow, learn and explore.

[www.shakopee.k12.mn.us/cfc](http://www.shakopee.k12.mn.us/cfc) or 952.496.5013

