

**Bank Deposit Detail**

Deposit Prepared Date: \_\_\_\_\_ School: \_\_\_\_\_ School Year: \_\_\_\_\_

Deposit Preparer's Printed Name: \_\_\_\_\_ Deposit Preparer's Signature: \_\_\_\_\_

FUND	TYPE "R"	ORG	PRG	FIN	SRC	CRS	DOLLAR AMOUNT	DEPOSIT DETAILS
							\$	
							\$	
							\$	
							\$	
							\$	
							\$	
							\$	

Optional - Additional Information: \_\_\_\_\_

Cash Detail	Check Detail
-------------	--------------

Coin	\$	Check #	Payee Name:	\$
Currency	\$	Check #	Payee Name:	\$
\$1.00	\$	Check #	Payee Name:	\$
\$5.00	\$	Check #	Payee Name:	\$
\$10.00	\$	Check #	Payee Name:	\$
\$20.00	\$	Check #	Payee Name:	\$
\$50.00	\$	Check #	Payee Name:	\$
\$100.00	\$	Check #	Payee Name:	\$
Other	\$	Check #	Payee Name:	\$
Check Total	\$	Check #	Payee Name:	\$
<b>Deposit Total</b>	<b>\$</b>			

put bank deposit  
confirmation slip here

Verifier's Printed Name: \_\_\_\_\_ Verifier's Signature: \_\_\_\_\_

**\*\*Please send scanned copies of the checks with all backup documentation to the district office. Backup needs to be kept for 7 years for audit purposes.**