Shakopee Public Schools

2025-2026 School Year

Regular Timesheet

Nonteaching Positions Only

Employee Name:

Employee Number:

School Location:

Position:

Check if you have a CEU Stipend or Certification

Date	Start Time	End Time	Lunch Time	Total Hrs. Worked

Total Hours Worked -

Employee Signature:

Date:

Supervisor Signature:

Expenditure Code (If Needed)
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Date: