



## 2022-23 Tokata Learning Center Enrollment Information and Application

**Students: Please read through this packet thoroughly. Complete the applicable student areas and have your parent/guardian fill out the applicable parent/guardian areas.**

- **Completed applications** should be returned to your SHS, West JH or East JH guidance counselor, or to the TLC at 1110 Shakopee Town Square Mall.
- **Questions?** Call 952-496-5982, fax 952-496-5985, or visit [www.shakopee.k12.mn.us/tlc](http://www.shakopee.k12.mn.us/tlc)

**Enrollment Process:**

Students enrolled in the Shakopee School District	Students NOT enrolled in the Shakopee School District
<ol style="list-style-type: none"> <li>1. Discuss your interest in the TLC with your school’s guidance counselor. They will discuss your eligibility and submit a referral on your behalf.</li> <li>2. Complete and submit a TLC application. You may submit your application to your guidance counselor or send it directly to the TLC (1110 Shakopee Town Square Mall).</li> <li>3. Once your application has been reviewed, accepted, and space is available the student/family will be contacted to schedule an intake meeting.</li> <li>4. Parent’s/guardians are required to attend the student’s intake meeting. Exceptions will be made on a case-case basis.</li> </ol>	<ol style="list-style-type: none"> <li>1. Enroll in the Shakopee School District by completing new student enrollment paperwork at the district’s welcome center (1200 Shakopee Town Square Mall).</li> <li>2. Complete and submit a TLC application directly to the TLC (1110 Shakopee Town Square Mall).</li> <li>3. Once your application has been reviewed, accepted, and space is available the student/family will be contacted to schedule an intake meeting.</li> <li>4. Parent’s/guardians are required to attend the student’s intake meeting. Exceptions will be made on a case-case basis.</li> </ol>
<p><b>Please Note:</b></p> <ul style="list-style-type: none"> <li>● Students who have an Individualized Education Plan (IEP) will have a TLC consideration meeting with their case manager and TLC staff to ensure the TLC is an appropriate placement for their learning needs.</li> <li>● Only fully completed applications will be processed.</li> <li>● The TLC often has a waitlist for student enrollment. Application submission does not guarantee immediate placement.</li> <li>● Please contact the TLC with any questions regarding completing the TLC application: 952-496-5982</li> </ul>	

**\*Eligibility criteria** for high school students (age 21 & under), per Minnesota Statute 124D.68 (interested students must meet at least one of the following to apply):

- Performs substantially below the performance level for pupils of the same age
- Is behind in satisfactorily completing coursework or obtaining credits for graduation
- Is pregnant or is a parent
- Has been assessed as chemically abusive and/or dependent
- Has been excluded or expelled
- Has been referred by a school district staff member for enrollment in a nontraditional program
- Has been a victim of physical or sexual abuse
- Has an assessed mental health condition
- Has experienced homelessness within the six months before applying to the TLC
- Speaks English as a second language or has limited English proficiency (LEP)
- Has withdrawn from school or been chronically truant
- Is being treated at a hospital in the metro area for a life-threatening illness



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### Helpful Information

#### **How the Tokata Learning Center is different from a traditional high school:**

- Smaller class sizes
- Extended class times for more in-depth learning and teacher contact
- More individualized attention and personalized instruction
- Little to no homework in regular classes, provided students follow teacher instructions
- Continual Learning Plan for each student that creates a custom path to graduation and success
- Independent study options for students who learn well in this capacity
- Schedule flexibility, allowing us to create a plan for students to start later, end earlier, attend fewer days, and so on, provided students complete all work required (this schedule must be approved before starting at the TLC)

#### **How the Tokata Learning Center is similar to a traditional high school:**

- TLC students must meet the same graduation requirements as Shakopee High School students, and receive a Shakopee High School diploma upon satisfactory completion of graduation requirements
- Licensed teachers facilitate all coursework
- The curriculum is designed to be challenging and rigorous while remaining achievable for students
- Students have a variety of options available to them for elective courses
- Transportation is available to students who live outside a two-mile radius of the school
- Behavioral and attendance expectations help students grow into responsible adults
- Guidance counselors, chemical health specialists, social workers, school resource officers, Special Services staff and cultural liaisons are all available to students
- Students can participate in work study courses to earn credit for working at their jobs
- Shakopee TLC students are able to participate in programs, events and activities at Shakopee High School with pre approval of the SHS principal, including:
  - o Dances (for students enrolled in grades 10-12)
  - o Events outside of school hours, such as football games
  - o Academic/Athletic and Fine Arts activities
  - o Classes



## 2022-23 Tokata Learning Center Enrollment Information and Application

### Student Questionnaire

**Please be honest** – we want to make sure the Tokata Learning Center is the right fit for you, so that you can get to graduation and your future goals as soon as possible!

**STUDENT, please provide ALL the following information:**

Student Name (First Middle Last):

Student Birthdate (MM/DD/YYYY): \_\_\_\_\_ Email Address(es):

Home Phone:

Cell Phone:

Street Address:

City:

Zip Code:

**Do you have an IEP (Individualized Education Plan)?** \_\_\_\_ YES \_\_\_\_ NO (mark one)

**If Yes: Who is your case manager:** \_\_\_\_\_

**Are you on a 504 plan?** \_\_\_\_ YES \_\_\_\_ NO (mark one)

**What year is your graduation class? (mark one):**

\_\_\_\_ 2028      \_\_\_\_ 2027      \_\_\_\_ 2026      \_\_\_\_ 2025      \_\_\_\_ 2024

\_\_\_\_ 2023      \_\_\_\_ 2022      \_\_\_\_ 2021      \_\_\_\_ 2020      \_\_\_\_ 2019

Why are you interested in attending the Tokata Learning Center?

What do you need that you're currently not getting to be successful in school?

What are your current challenges that prevent you from doing your best in school?



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How important is earning a high school diploma to you (circle one number)?

1      2      3      4      5      6      7      8      9      10

Not Important

Extremely Important

Comments:

How committed are you to earning your high school diploma (circle one number)?

1      2      3      4      5      6      7      8      9      10

Not Important

Extremely Important

Comments:

Please describe any concerns we should know to better help support your learning at the TLC such as social, emotional, psychological, chemical, or academic concerns.

**By signing below, I verify that the information I am providing is accurate. I realize that ANY misinformation or lack of information will invalidate my application and/or terminate my enrollment.**

**Student ID:** \_\_\_\_\_ **Student Signature:** \_\_\_\_\_ **Today's Date:** \_\_\_\_\_



## 2022-23 Tokata Learning Center Enrollment Information and Application

Parent/Guardian Questionnaire for (Student Name): \_\_\_\_\_

**PARENT(S)/GUARDIAN(S), please provide your contact information:**

First and Last Name(s):

Email Address(es):

Home Phone:

Cell Phone:

Street Address:

City:

Zip Code:

Please be detailed – we want to make sure the TLC is the right fit for your student, so that he/she can get to graduation and his/her future goals as soon as possible!

How do you believe the Tokata Learning Center will be able to serve your student better than a traditional high school?

Please describe any concerns we should know to better help support your learning at the TLC such as social, emotional, psychological, chemical, or academic concerns.

### **Student Eligibility Criteria & History**

Please select any of the following that apply to your student. *(Your student must meet at least one criterion to attend an ALC.)*

- Performs below the performance level for pupils of the same age
- Is behind in satisfactorily completing coursework or obtaining credits for graduation
- Is pregnant or is a parent
- Has been assessed as chemically abusive and/or dependent
- Has been excluded or expelled
- Has been referred by a school district staff member for enrollment in a nontraditional program
- Is a victim of physical or sexual abuse
- Has an assessed mental health condition
- Has experienced homelessness within the six months before requesting a transfer to the alternative learning program
- Speaks English as a second language or has limited English proficiency (LEP)
- Has withdrawn from school or been chronically truant
- Is currently being treated at a hospital in the metro area for a life-threatening illness

Has the student participated in other alternative learning center(s)/program(s) (e.g., SW Metro, Reflections, Prior Lake Bridges)?

YES  NO (mark one) If yes, what center(s)/program(s)?

Please sign below to indicate you understand your student is applying to attend the Shakopee School District's alternative learning program (parent/guardian signature is required if student is under 18):

Parent/Guardian Signature: \_\_\_\_\_ Today's Date: \_\_\_\_\_