

Adopted: 6-11-07

Revised: _____

620 CREDIT FOR LEARNING

I. PURPOSE

The purpose of this policy is to recognize credit for learning which occurs in settings other than the Shakopee Public Schools.

II. GENERAL STATEMENT OF POLICY

It is the policy of school district to develop and provide processes and procedures by which students may meet graduation requirements for work accomplished in another learning environment.

III. TRANSFER OF CONTENT STANDARDS

A. The school district will provide a process for transfer of credits completed in another learning environment including the following:

1. another school district; public or private schools,
2. colleges,
3. ALC (Alternative Learning Center),
4. on-line learning,
5. institutions, and
6. agencies.

B. When students who have achieved high school level credits in earlier grades, or who have achieved credits in other schools, register to attend the Shakopee Public Schools or one of the secondary alternative programs, the following steps will be followed:

1. A counselor will identify the credits that have been successfully completed and will evaluate the transcript of the credit-granting school from which the student is transferring;

2. A counselor, or designee, will evaluate and record the completed credits and the level of achievement on the transcript. Level of achievement may be recorded as a letter grade or a pass/fail grade;
 3. A counselor will review with the student the credits that have been successfully completed, the credits required for graduation, and the pathways available for course selection to ensure access to all graduation credits;
 4. Concerns or questions pertaining to a request for transfer of credits that cannot be successfully responded to by a counselor will be resolved through consultation with the building principal.
- C. The credits achieved, the grade achieved and the site from which the credits are transferred shall be included in the student transcript.

Legal References: Minn. Stat. § 121.11, Subd. 7c (Graduation Rule)
Minn. Stat § 123.972 (School District Policy)
Minn. Rule Parts 3501.010 to 3501.0180 (Rules Relating to Graduation Standards - Mathematics and Reading)
Minn. Rule Parts 3501.0200 to 3501.0290 (Rules Relating to Graduation Standards - Written Composition)