

**Shakopee Public Schools – District Policy 610 Field Trips
Rules of Conduct Agreement**

1. All Shakopee Board of Education policies, administrative guidelines, school rules and Minnesota High School League rules governing adult and student behavior shall be applicable for the duration of the extended trip.
2. Expectations and schedule for supervision shall be prepared and approved by administration before leaving on the trip, with the understanding chaperones are to be ready for supervision duty at all times.
3. Guests or others along as part of the official traveling party will follow the same rules and requirements as staff and chaperones.
4. Staff/chaperones shall refrain from use of alcohol during the full length of the trip. Use of alcohol or controlled substances will require removal from their chaperoning/supervision responsibilities and participation in traveling party activities.
5. Chaperones and official traveling party members shall not use tobacco in the presence of student during the full length of the trip.
6. Possession or carrying of knives, firearms or any other weapon is prohibited.
7. Chaperones or official traveling party members participating in any illegal behavior shall be removed from their chaperoning/supervision responsibilities and participation in official traveling party activities. Staff guilty of illegal behavior or alcohol use will be subject to further disciplinary action from the school district. Chaperones guilty of illegal behavior or alcohol use will be barred from any chaperoning/supervision with school district activities in the future.
8. Abusive language and/or conduct endangering the health and safety of participants and others are prohibited. (i.e. – swearing and fighting are not allowed)
9. Respectful behavior and good manners are expected from everyone, both to represent our school and district in a positive light and to maintain positive relationships among adult and student members of the group, chaperones, official traveling party and hosts.
10. Chaperones will not leave students unattended.
11. All scheduled activities in the program are obligatory and chaperones are expected to participate unless excused by the tour leader.

I agree to abide by the rules and regulations stated above and to accept other decisions regarding appropriate behavior made by the adult(s) in charge of the extended field trip. I understand that failure to adhere to these requirements may result in disciplinary action.

Signature of Chaperone or Official Traveling Party Member: _____

Date: _____